POS ALL

Policy: Standard Group Policy

Group Terms & Conditions	
Minimum Size	**10 Passengers** - Economy Class only
Included in Price	✓ **20kg Check-in Baggage** ✓ **Standard seat assignment** *Note:* *1. Checked-in baggage must be within 20kg per passenger.* *2. Seat will be assigned at check-in in case of full flight*
Quotation Validity	**4 calendar days from day of quotation** For Bookings **≤ 30 days** before Departure: 1 calendar day from day of quotation
Deposit payment	**Non-refundable Deposit, within 7 days of booking creation** • For Group size < 50 passengers: 20% of group fare required • For Group size ≥ 50 passengers: 50% of group fare required For Bookings **≤ 30 days** before Departure: Immediate full payment *Note: Booking will be automatically cancelled if deposit not received*
Wastage / Cancellation	Wastage **up to 20% of Group Size permitted** *Note:* *1. Minimum group size must be met* *2. Seats must be released by Group Size confirmation deadline* *3. If group size falls below minimum group size, group rate will be revoked and total cost recalculated based on prevailing fares available at time of change.*
Group Size Confirmation	**30 days before departure** (calendar days)
Balance Payment	**30 days before departure** (calendar days) For Bookings **≤ 30 days** before Departure: Immediate full payment *Note:* *1. No cancellation or refund allowed after full payment.* *2. Must cancel booking before payment deadline.* *Scoot reserves the right to request for full balance payment if booking is not cancelled.*
Names-in Deadline	For Manual Bookings **7 days before departure** (calendar days) For Groups Online Booking System Unlimited name change **up to 48 hours before departure**, before submission. *Note: Name Change Fee applies after submission*
Changes	Date & Flight Changes: **Permitted with Change Fee + Fare Difference** Origin & Destination Changes: Not permitted *Note: Date & Flight Change at least 7 days before departure*